

**MINUTES**  
**AERONAUTICS COMMISSION**  
**January 22, 2009**  
*Meeting 10:00 a.m. – Division of Aeronautics*  
*West Columbia, South Carolina*

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**Commission Members in Attendance**

H. Neel Hipp, Jr., Chairman, At-large  
William M. McKown, Vice-Chairman &  
District 1  
Raymond E. McKay, Jr., JD, CPA,  
Secretary & District 2  
Ira E. "Bud" Coward II, District 3  
Joshua D. Houston, District 4  
Jeremy D. Bauer, District 5

**DOC Staff in Attendance**

Chris Huffman, Chief Financial Officer

**DOA Staff in Attendance**

Paul G. Werts, Executive Director  
Revé M. Richardson, Recording Secretary

**Commission Members Absent**

District 6-Vacant

**Visitors in Attendance**

Wayne Corley, Corley Engineering  
Dennis L. Dabney, CPA, Richland County

Carroll Triplett, W. K. Dickson Co., Inc.  
Mrs. Scott Hipp

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**Welcome and Call to Order**

*Chairman Hipp* called the meeting to order and announced a quorum in attendance. He welcomed everyone to the meeting and asked for the invocation. The invocation was given by *Secretary McKay*. *Chairman Hipp* called on Mr. Werts to introduce the guests.

**Approval of Minutes**

*Chairman Hipp* presented the minutes of the November 20<sup>th</sup> Aeronautics Commission (the Commission) meeting for approval. *Commissioner Coward* made a **Motion** the minutes be approved as presented, *Secretary McKay* **seconded** and all **approved**.

**Financial Reports**

Mr. Huffman presented a financial update on DOC and DOA. The Legislature has cut an additional seven percent across all agencies. For DOA this equates to a \$67,000 cut for operations and a \$130,000 cut overall. DOC has initiated a voluntary retirement program, which was presented to three DOA employees; one in administration, one in airport development, and one in flight maintenance. In May, the chief pilot and one other pilot will retire. The chief pilot position will be posted for replacement.

**Projects for Consideration**

**Hilton Head Airport**

Mr. Werts presented an FAA capital improvement project for Hilton Head Airport for planning services including environmental assessment for Runway 21 tree obstruction removal, updating the airport layout plan, upgrading aircraft rescue and firefighting station, and tree obstruction removal to approach end of Runway 3. The state portion of the project is \$8,778 and the total project amount is \$351,135. The DOA staff recommends approval of this project. *Commissioner Houston* made a **Motion** to approve the project as presented, *Commissioner Bauer* **seconded**, and after discussion, all **approved**.

**Hilton Head Airport**

Mr. Werts presented an FAA capital improvement project for Hilton Head Airport for design services to replace the air carrier apron joint material, air carrier terminal building improvement, and runway safety area drainage improvements. Also, the grant will pay for administrative services for developing a disadvantaged business enterprise program, and construction services for tree obstruction removal to approach end of Runway 3. The state portion of the project is \$21,629 and the total project amount is \$865,170. The DOA staff recommends approval of this project. *Commissioner Coward* made a **Motion** to approve the project as presented, *Commissioner Houston* **seconded**, and after discussion, all **approved**.

Newberry County Airport

Mr. Werts presented a state and local capital improvement project for Newberry County Airport for new Runway 4 tree obstruction removal. The state portion of the project is \$47,625 and the total project amount is \$63,500. The DOA staff recommends approval of this project. **Commissioner Bauer** made a **Motion** to approve the project as presented, **Secretary McKay** **seconded**, and after discussion, all **approved**.

District Reports

*Vice-Chairman McKown* reported the new Georgetown County Airport terminal looks fantastic and that Myrtle Beach has broken ground on its new general aviation terminal.

*Secretary McKay* mentioned zoning concerns at the Beaufort County Airport since they are building a shopping center very close to the airport.

*Commissioner Coward* – no report.

*Commissioner Houston* reported Greenville Spartanburg is applying for FAA assistance with building their new terminal. Airport and county representatives will be attending the March Commission meeting.

*Commissioner Bauer* reported on the Class B Airspace and Sky Dive Carolina’s last presentation made to the FAA in Charlotte. So far, Charlotte is still non-committal; however, the AOPA is now working with the FAA and *Commission Bauer* understands that there has been some softening of their position.

Executive Director Briefing

Mr. Werts reported the receipt of a Concept Plan and Economic Impact for a Proposed Cherokee County Airport prepared by W. K. Dickson Co., Inc. and Wilbur Smith Associates dated January 20. The Chairman suggested that a copy of the report be sent to Senator Leventis and other legislators who are favorable to state aviation. Mr. Werts also reported that DOC’s General Counsel has completed comments on Title 55. Mr. Werts would like for Mr. Hodge to present the final draft to the Commission in February at a combined meeting and work session, if possible.

Open Grants & Flight Operations Reports

The open grants report and the flight operations report were accepted as presented.

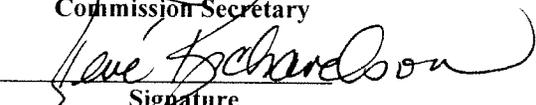
Executive Session

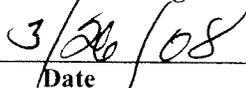
**Secretary McKay** made a **Motion** for the Commission to go into Executive Session to discuss personnel and contract matters, **Commissioner Coward** **seconded** the **Motion**, and all **approved**. Following the Executive Session, the Commission came back into open session and announced that **no action** was taken during the Executive Session.

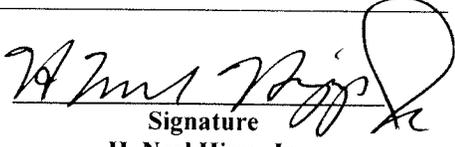
Adjournment

There being no further business, **Commissioner Coward** **moved** the meeting be adjourned, **Commissioner Houston** **seconded**, all **approved**, and the meeting was concluded.

  
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Signature  
Raymond E. McKay, Jr., JD, CPA  
Commission Secretary

  
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Signature  
Revé M. Richardson  
Commission Recording Secretary

  
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Date

  
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Signature  
H. Neel Hipp, Jr.  
Commission Chairman

  
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Signature  
William M. McKown  
Commission Vice-Chairman

AERONAUTICS  
SEAL