



PROJECT GRANT APPLICATION

(State Aid for Development of Public Airports)

SCAC Grant No: _____
(Leave blank – For SCAC Use only)

Date: June 26, 2024

PART I - PROJECT INFORMATION

Grant Type being Requested (Check one):

- 5% State match of 90% AIP Grant
- 50% Terminal Building Development Grant (NTE \$500,000)
- 60% State – Local Airport Development Grant
- 80% Non-NPIAS, Publicly owned, Airport Maintenance or Development Grant
- 90% NPIAS Airport Secondary Runway Redevelopment Grant
- 100% Commercial Carrier Airport Entitlement Funds
- 100% Other – **Special Allocation**

Beaufort County (herein called the “Sponsor”) hereby makes application to the South Carolina Aeronautics Commission (herein designated “SCAC”) for a grant of State funds pursuant to applicable statutes, regulations, and policies, for the purpose of aiding in financing a project (herein called the “Project”) for the development of the **Hilton Head Island Airport** (herein called the “Airport”) located in the County of **Beaufort** in the State of South Carolina.

It is proposed that the project consist of the following described airport development (Insert brief project description / title below):

Hilton Head Island Airport Terminal Improvements

all as more particularly described in the plans and specifications separately submitted to SCAC on **NOT APPLICABLE**, which are made a part hereof by reference.

PART II - REPRESENTATIONS

The Sponsor hereby represents and certifies as follows:

1. Legal Authority. The Sponsor has the legal power and authority:
 - (A) To do all things necessary to undertake and carryout the Project in conformity with the applicable statutes, regulations, and policies;
 - (B) To accept, receive and disburse grant funds from the State of South Carolina in aid of the project on the terms and conditions stated in the applicable statutes, regulations, policies, and proposed grant agreement, and;

2. Funds. The Sponsor now has on deposit **\$0.00** for use in defraying the costs of the Project. The present status of these funds is as follows: **in the Hilton Head Island Airport Capital fund.**

The Sponsor hereby designates (insert name and job title of staff member): **Brian Cronin, Airports Finance Manager** to receive payments representing SCAC's share of the Project costs.

Jon Rembold, C.M.

Printed Name of Sponsoring Agency's Representative



Signature of Sponsoring Agency's Representative

Airports Director
Representative Title

ATTACHMENT A

THE FOLLOWING IS A SUMMARY OF THE ESTIMATED COSTS OF THE PROJECT:

ITEM	TOTAL ESTIMATED COST	ESTIMATED SPONSOR'S SHARE OF COST	ESTIMATED FEDERAL SHARE OF COST	ESTIMATED STATE SHARE OF COST
		AMOUNT	AMOUNT	AMOUNT
1. PLANNING COST	\$0.00	\$0.00	\$0.00	\$0.00
2. LAND COST	\$0.00	\$0.00	\$0.00	\$0.00
3. CONSTRUCTION COST	\$750,000.00	\$0.00	\$0.00	\$750,000.00
4. ENGINEERING COST	\$0.00	\$0.00	\$0.00	\$0.00
5. ADMINISTRATIVE COST	\$0.00	\$0.00	\$0.00	\$0.00
6. MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00
7. TOTAL ALL ESTIMATED PROJECT COSTS	\$750,000.00	\$0.00	\$0.00	\$750,000.00

ATTACHMENT B
DOCUMENTATION SUPPORT

1. Is this project a result of facility requirements determined by a Master Plan, Airport Layout Plan (ALP), the South Carolina Airport System Plan, or a revision to the ALP? Yes No

If so, indicate FAA or SCAC approval date: September 2011

2. Does this project require an Environmental Impact Assessment (EIAS) report under the National Environmental Policy Act of 1969 (NEPA)? Yes No

3. Status of EIAS Finding of No Significant Impact/Record of Decision for Terminal Are Improvements at Hilton Head Island Airport – April 23, 2020

4. Have all previous projects that involved federal and / or state funds been completed?
_____ Yes No (List all Open Federal and State Grants below)

3-45-0030-045-2019

3-45-0030-047-2021

3-45-0030-050-2022

23-019; 23-029

3-45-0030-051-2022

3-45-0030-052-2022

3-45-0030-053-2023

3-45-0030-054-2023

23-030

23-025

23-063

24-001

5. If the State is unable to participate to the extent requested, what is the Sponsor's ability to fund a share greater than the State match? Sponsor's ability to match is limited

6. Name of Regional Planning Council which airport is located: Lowcountry Council of Governments

7. Has Federal Application Form 424 been submitted to the Inter-agency Council on Public Transportation (State Clearinghouse) in accordance with Section 57-3-1050? _____ Yes No

8. The following action has been taken by the local governing body to provide steps toward protective zoning of the airspace and land surrounding the airport. Describe actions by the Sponsor and governing body related to land use planning and zoning ordinances.

Town of Hilton Head Island Land Management Ordinance

9. Anticipated date construction or planning / design project is to commence:

(Revised: February 13, 2024)

2024 HXD Hilton Head Island Airport Terminal Improvements

Start Date: **February 2024**

Ending Date: **February 2026**

(Revised: February 13, 2024)

2024 HXD Hilton Head Island Airport Terminal Improvements

ENCLOSURES

1. Project Justification Statement/Document

This project is Phase I of Commercial Service Terminal Renovations and Expansion program which involves the renovation and expansion of the commercial service terminal at the Hilton Head Island Airport to accommodate existing and future airline passenger demands on passenger terminal facilities.

These improvements will expand the existing 18,515 square foot terminal facility to an approximately 67,000 square foot facility. The expansion will include airline ticket counter and passenger queueing areas, airline ticket office areas, TSA baggage screening areas, bag make up areas, TSA passenger security checkpoint areas, passenger holdroom and gate areas, baggage drop-off and baggage claim areas with two new baggage carousels, public restrooms, circulations areas, pre-security and post security food, beverage and retail concession areas and office areas.

This project will also include renovations and improvements to the baggage claim area and various improvements to the finishes throughout the terminal.

Construction phase services required during the commercial service terminal improvements are also included in the project.

Phase I includes the construction of TSA passenger security checkpoint areas, passenger holdroom and gate areas, and post security food, beverage and retail concession areas and office areas.

Project Objective:

This project objective is to enhance capacity at the Airport by providing the necessary space to process existing and future passenger activity in an efficient manner.

Project Justification:

This project is necessary to address the inadequate capacity of the existing passenger terminal building. The existing passenger terminal size and facilities are unable to process existing and future passenger volumes in a suitable manner. This inadequacy is the result of the significant increase in passenger activity at the Airport following completion of the 700-foot runway extension project in July 2018. In less than one year after the completion of the runway extension, the Airport has increased from a single airline, single market facility to a thriving facility served by three network airlines serving seven markets.

In addition to the increased airline service, American Airlines (AA) transitioned from Bombardier Q200 and Q300 turboprop aircraft to Embraer (E) 175 regional jets in July 2018 serving Charlotte-

(Revised: February 13, 2024)

2024 HXD Hilton Head Island Airport Terminal Improvements

Douglas International Airport (CLT) with three daily flights and added weekend flights to Ronald Reagan Washington National Airport (DCA) in May 2019.

United Airlines (UA) started seasonal (April through mid-September) service with Embraer 175 aircraft in late March 2019 with two daily flights to Washington Dulles International Airport (IAD) and weekend service to Chicago O'Hare International Airport (ORD) and Newark Liberty International Airport (EWR).

Delta Air Lines (DL) started service in May 2019 with Embraer 170 aircraft, providing three daily flights to Hartsfield-Jackson Atlanta International Airport (ATL) and seasonal (June through August) weekend service to LaGuardia Airport (LGA, June 2019).

The commercial service airline schedule at HXD currently includes 14 daily weekday flights and 24 weekend flights to CLT, ORD, EWR, LGA, ATL, PHL, DCA, BOS.

In 2017, the last full year of commercial turboprop service to Hilton Head Island, enplanements were 26,220. Projections of annual enplanements reflecting the expanded service, were approximately 180,000. That projected increase in enplanements developed very quickly following the completion of the runway extension project, the increase in airlines serving the Airport and the transition of aircraft fleet mix at the Airport from Dash 8 turboprops to the EMB-170/175 jet aircraft.

The airport intends to use the \$750,000 allocated by the South Carolina legislature in 2023 to the Phase I construction of the terminal building.

2. Request-for-Aid/Project Sketch –

June, 2024 Construction Update



HILTON HEAD ISLAND AIRPORT Phase 1 Terminal Improvements

June 2024
Stakeholder Update



HILTON HEAD ISLAND

AIRPORT

hiltonheadairport.com

(Revised: February 13, 2024)

2024 HXD Hilton Head Island Airport Terminal Improvements

KEY WORK ITEMS ACCOMPLISHED

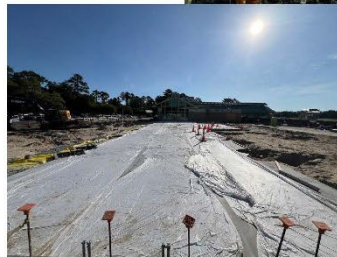
(April 22nd-June 6th)

- Surface wall installed and grouted
- Slab poured and cured (lower)
- Slab prep and grading complete (upper)
- Arrival/Departure lanes palm trees and shrubs removed
- Curbing for new entrance lane complete
- Underground facilities under entrance lane removed and reconfigured
 - Stormwater piping

PROGRESS PHOTOS



Surface/Slab wall,
pre-Slab Pour



“Lower” Slab
Pour



PROGRESS PHOTOS



“Upper” Slab
Grading



Arrival Lane Demo

PROGRESS PHOTOS



Entrance
Lane Curb
Installation



Entrance Lane
Underground
Work



MILESTONE SCHEDULE

HHIA-002 - Hilton Head Island Airport Terminal Improvements 2024 March Update							2024												2025														
Activity ID	Area	Activity Name	Original Duration	Remaining Duration	Start	Finish	Free Float	Total Float	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	S	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug		
Milestones							627	601	14-Sep-23A	27-Feb-26	0	0																					
Contract Milestones							666	28	14-Sep-23A	27-Feb-26	0	0																					
No Area							666	28	14-Sep-23A	27-Feb-26	0	0																					
CM1002		Owner Contract Execution	0	0	14-Sep-23A																												
CM1010		Notice to Proceed	0	0	01-Feb-24A																												
CM1020		Substantial Completion	0	0		30-Jan-26	0	0																									
CM1030		Final Completion	0	0		27-Feb-26	0	0																									
Project Milestones							414	377	22-Jan-24A	02-Sep-25	0	104																					
No Area							414	377	22-Jan-24A	02-Sep-25	0	104																					
PM1000		New Temporary Airside Access Gate #1A Open	0	0		22-Jan-24A																											
PM1010		Existing Airside Gate #1 Closure	0	0		23-Jan-24A																											
PM1020		Employee & Cell Phone Lot Closure	0	0		05-Feb-24A																											
PM1030		Existing Baggage Canopy/Entrance Closure	0	0		26-Feb-24A																											
PM1040		Existing Baggage Canopy/Entrance Re-Open	0	0		08-Mar-24	0	25																									
PM1050		Existing Main Ent. Canopy/Entrance Closure	0	0		11-Mar-24		25																									
PM1070		Existing Main Ent. Canopy/Entrance Re-Open	0	0		14-Mar-24	0	25																									
PM1080		Existing Toleting Canopy/Entrance Closure	0	0		15-Mar-24	0	25																									
PM1090		Public Parking Partial Closure	0	0		28-Mar-24	0	10																									
PM1090		Existing Toleting Canopy/Entrance Re-Open	0	0		28-Mar-24	25	25																									
PM1100		Employee Lot Re-Open	0	0		02-May-24	0	0																									
PM1110		Traffic Shift to Outside West/South Entrance Road Realignment	0	0		02-May-24	0	0																									
PM1120		East Airside Gate #12 Closure	0	0		15-Aug-24	0	0																									
PM1130		Traffic Shift to North Lanes Entrance Road Realignment	0	0		15-Aug-24	0	0																									
PM1140		Public Parking Re-Open	0	0		20-Aug-24	67	306																									



- POUR AND CURE UPPER SLAB
- MANAGE TRAFFIC PATTERN CHANGES
- BUILD AND PREP FOR FINAL FOOTER ENCRoACHING ARRIVAL LANE
- BUILD NEW ENTRANCE ROAD
- PREP STEEL AND BEGIN GROUND UP CONSTRUCTION

NEAR-TERM LOOK-AHEAD

IMPORTANT COORDINATION ITEMS

- Coordination with terminal tenants & customers for parking disturbances
 - Parking and traffic flow impact for 2 to 4 months
 - Website, social media updates
- Traffic Control and night work monitoring
- Summer season push – Airport Ambassadors on duty



Coming soon...



3. Engineer's Estimate of Construction Cost –

Phase I Project Cost (Under Contract)	\$39,108,163
AIP Grants Existing:	
Grant # 3-45-0030-045-2019	\$10,000,000
Grant # 3-45-0030-045-2022	\$11,626,638
State Grants:	
Grant 23-019	\$3,000,000
Grant 23-029	\$12,000,000
Grant TBD:	\$750,000
Airport:	\$2,157,881

4. Copy of Federal Application Form 424 (if this request is associated with a FAA AIP Grant) –

Not Applicable