

St. James Baptist Church**INVOICE**

209 Dillon Road
Hilton Head, SC 29926
Phone (843) 681-6446
www.stjameshhi.org

INVOICE # 017
DATE 10/16/25

Jared Fralix, PE
Beaufort County
100 Ribaut Road
Beaufort, SC 29902
(843) 255-2730 | jared.fralix@bcgov.net

FOR SJBC Relocation Project

20260352

Description – YCP Project Management Services**Amount**

Consultant (see attached invoices)

\$6,000.00

Total

\$6,000.00

PO #20250227

Original Contract Amount	= \$110,000
Approved Change Order #1	= \$150,000
Updated Contract Amount	= \$260,000
Approved Change Order #2	= \$24,203.05
Updated Contract Amount	= \$284,203.05
Approved Change Order #3	= \$419,341.15
Current Contract Amount	= \$703,544.20

Previous Payments	= \$420,907.27
Current Payment	= \$6,000.00
Paid to Date	= \$426,907.27

Remaining Contract Amount = \$276,636.93

Make all checks payable to St. James Baptist Church
Payment is due within 30 days.

If you have any questions concerning this invoice, contact Herbert Ford | (843) 505-3443 | herbertford@hotmail.com

THANK YOU FOR YOUR BUSINESS!

YOUR CHURCH PARTNER

1705 Walden Circle
Salem, VA 24153

October 14, 2025

St. James Baptist Church
209 Dillon Road
Hilton Head Island, SC 29926

INVOICE NUMBER:
17

Consultant Services from September 17, 2025 – October 17, 2025(1 month)
YCP Contract Services – Owner / Consultant

Development Service	Fee	Amount Due	Amount Paid	% Completed
Retainer Fee	\$ 7,500.00		\$ 7,500.00	100%
Design/Concept Drawings	\$ 7,500.00		\$ 7,500.00	100%
Pre-Construction Budget	\$ 7,500.00		\$ 7,500.00	100%
Other Church Budget Items	\$ 7,500.00		\$ 7,500.00	100%
Application Package to FAA	\$ 10,000.00		\$ 0.00	0%
Building Appraisal	\$ 10,000.00		\$ 10,000.00	100%
Relocation Cherry Hill School	\$ 10,000.00		\$ 10,000.00	100%
Contingency	\$ 10,000.00		\$ 2,624.30	26%
Total Development Services	\$ 70,000.00		\$ 52,624.30	75%

Construction Services

Pre-Construction Phase (7 Mos. @ \$8,000/mo.)	\$ 56,000.00		\$ 56,000.00	100%
Permit/Contractor Selection (9 mos. @ \$6,000/mo.)	\$ 54,000.00	\$ 6,000.00	\$ 42,000.00	89%
Construction Phase (16 mos. @ \$6,500/mo.)	\$104,000.00		\$ 0.00	0%
Construction Closeout 2mos.	\$ 13,000.00		\$ 0.00	0%
Total Construction Services	\$227,000.00	\$ 6,000.00	\$ 92,000.00	43%

Current Amount Due

\$6,000.00

Make check payable to: Kenneth J Belton

*Approved by [Signature]
on behalf of SJBC
14 Oct 2025*

JF 10/14/25

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	INVOICE AMOUNT
10/16/2025	017	SJBC RELOCATION AND MITIGATION GL#:10001130 - 57130	\$6,000.00

VENDOR NUMBER	VENDOR NAME	EFT NUMBER	EFT DATE	EFT AMOUNT
16332	ST JAMES BAPTIST CHURCH	41394	11/06/2025	\$6,000.00



Beaufort County Finance

Post Office Drawer 1228
Beaufort, South Carolina 29901-1228
(843) 255-2290

Vendor Number	EFT Number	EFT Date
16332	41394	11/06/2025

\$6,000.00

Pay *Six Thousand Dollars and 00 Cents*

To the Order Of ST JAMES BAPTIST CHURCH
PO BOX 21883
HILTON HEAD ISLAND, SC 29925-0000

**EFT FILE COPY
NON-NEGOTIABLE**



Beaufort County Finance

Post Office Drawer 1228
Beaufort, South Carolina 29901-1228
(843) 255-2290

ADDRESS SERVICE REQUESTED

ST JAMES BAPTIST CHURCH
PO BOX 21883
HILTON HEAD ISLAND, SC 29925-0000

209 Dillon Road
Hilton Head, SC 29926
Phone (843) 681-6446
www.stjameshhi.org

INVOICE # 018
DATE 11/18/25

Jared Fralix, PE
Beaufort County
100 Ribaut Road
Beaufort, SC 29902
(843) 255-2730 | jared.fralix@bcgov.net

FOR SJBC Relocation Project

20260352

Description – YCP Project Management Services	Amount
Consultant (see attached invoices)	\$6,000.00
Total	\$6,000.00

PO #20250227

Original Contract Amount	= \$110,000
Approved Change Order #1	= \$150,000
Updated Contract Amount	= \$260,000
Approved Change Order #2	= \$24,203.05
Updated Contract Amount	= \$284,203.05
Approved Change Order #3	= \$419,341.15
Current Contract Amount	= \$703,544.20

Previous Payments	= \$434,349.87
Current Payment	= \$6,000.00
Paid to Date	= \$440,349.87

Remaining Contract Amount = \$263,194.33

JF
11/20/25

Make all checks payable to St. James Baptist Church
Payment is due within 30 days.
If you have any questions concerning this invoice, contact Herbert Ford | (843) 505-3443 | herbertford@hotmail.com

THANK YOU FOR YOUR BUSINESS!

YOUR CHURCH PARTNER

1705 Walden Circle
Salem, VA 24153

November 17, 2025

St. James Baptist Church
209 Dillon Road
Hilton Head Island, SC 29926

INVOICE NUMBER:
18

Consultant Services from October 17, 2025 – November 17, 2025(1 month)
YCP Contract Services – Owner / Consultant

Development Service	Fee	Amount Due	Amount Paid	% Completed
Retainer Fee	\$ 7,500.00		\$ 7,500.00	100%
Design/Concept Drawings	\$ 7,500.00		\$ 7,500.00	100%
Pre-Construction Budget	\$ 7,500.00		\$ 7,500.00	100%
Other Church Budget Items	\$ 7,500.00		\$ 7,500.00	100%
Application Package to FAA	\$ 10,000.00		\$ 0.00	0%
Building Appraisal	\$ 10,000.00		\$ 10,000.00	100%
Relocation Cherry Hill School	\$ 10,000.00		\$ 10,000.00	100%
Contingency	\$ 10,000.00		\$ 2,624.30	26%
Total Development Services	\$ 70,000.00		\$ 52,624.30	75%

Construction Services

Pre-Construction Phase (7 Mos. @ \$8,000/mo.)	\$ 56,000.00		\$ 56,000.00	100%
Permit/Contractor Selection (9 mos. @ \$6,000/mo.)	\$ 54,000.00	\$6,000.00	\$ 48,000.00	100%
Construction Phase (16 mos. @ \$6,500/mo.)	\$104,000.00		\$ 0.00	0%
Construction Closeout 2mos.	\$ 13,000.00		\$ 0.00	0%
Total Construction Services	\$227,000.00	\$6,000.00	\$104,000.00	48%

Current Amount Due

\$6,000.00

Make check payable to: Kenneth J Belton

*Approved by Helen Ford
on behalf of SJB C.
11/16/25*

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	INVOICE AMOUNT
10/16/2025	008..101625	SJBC RELOCATION AND MITIGATION GL#:10001130 - 57130	\$7,442.60
11/18/2025	018	SJBC RELOCATION AND MITIGATION GL#:10001130 - 57130	\$6,000.00

VENDOR NUMBER	VENDOR NAME	EFT NUMBER	EFT DATE	EFT AMOUNT
16332	ST JAMES BAPTIST CHURCH	42012	11/26/2025	\$13,442.60



Beaufort County Finance

Post Office Drawer 1228
Beaufort, South Carolina 29901-1228
(843) 255-2290

Vendor Number	EFT Number	EFT Date
16332	42012	11/26/2025

\$13,442.60

Pay *Thirteen Thousand Four Hundred Forty-two Dollars and 60 Cents*

To the
Order Of ST JAMES BAPTIST CHURCH
PO BOX 21883
HILTON HEAD ISLAND, SC 29925-0000

**EFT FILE COPY
NON-NEGOTIABLE**



Beaufort County Finance

Post Office Drawer 1228
Beaufort, South Carolina 29901-1228
(843) 255-2290

ADDRESS SERVICE REQUESTED

ST JAMES BAPTIST CHURCH
PO BOX 21883
HILTON HEAD ISLAND, SC 29925-0000

St. James Baptist Church

REC 11/18/25 RB

INVOICE

209 Dillon Road
Hilton Head, SC 29926
Phone (843) 681-6446
www.stjameshhi.org

INVOICE # 008
DATE 10/16/25

Jared Fralix, PE
Beaufort County
100 Ribaut Road
Beaufort, SC 29902
(843) 255-2730 | jared.fralix@bcgov.net

FOR SJBC Relocation Project

20260352

Description – Consultant Design Services

Amount

Consultant (see attached invoices)

\$7,442.60

Total

\$7,442.60

PO #20250227

Original Contract Amount	= \$110,000
Approved Change Order #1	= \$150,000
Updated Contract Amount	= \$260,000
Approved Change Order #2	= \$24,203.05
Updated Contract Amount	= \$284,203.05
Approved Change Order #3	= \$419,341.15
Current Contract Amount	= \$703,544.20

Previous Payments	= \$426,907.27
Current Payment	= \$7,442.60
Paid to Date	= \$434,349.87

Remaining Contract Amount = \$269,194.33

JF
10/18/25

Make all checks payable to St. James Baptist Church
Payment is due within 30 days.

If you have any questions concerning this invoice, contact Herbert Ford | (843) 505-3443 |
herbertford@hotmail.com

THANK YOU FOR YOUR BUSINESS!

**YOUR
CHURCH
PARTNER**

1705 Walden Circle
Salem, VA 24153

October 14, 2025

St. James Baptist Church
209 Dillon Road
Hilton Head Island, SC 29926

INVOICE NUMBER:
08

Other Consultant Services Through - October 6, 2025

YCP Contract Services – Owner / Consultant

<u>Consultants Service</u>	<u>Fee</u>	<u>Amount Due</u>	<u>Amount Paid</u>	<u>% Completed</u>
Parker Design Group & Engineers	\$160,000.00		\$121,301.83	76%
LJA Engineering Inc (Civil)	\$ 88,250.00		\$ 88,250.00	100%
J K Tiller Associates, Inc	\$ 28,806.00		\$ 21,814.80	76%
Atlas Surveying Inc.	\$ 4,250.00		\$ 4,250.00	100%
Compass South Inc. Appraisal	\$ 3,950.00		\$ 3,950.00	100%
Marshland Appraisal	\$ 4,000.00		\$ 4,000.00	100%
Whitaker Lab & Engineer	\$ 9,900.00		\$ 9,900.00	100%
Parker Design Group (School)	\$ 45,000.00		\$ 0.00	0%
LJA Engineering-Change Order 2	\$ 12,388.20		\$ 12,388.20	100%
<u>Contingencies</u>	<u>\$ 50,000.00</u>	<u>\$ 7,442.60</u>	<u>\$ 27,905.94</u>	<u>70%</u>
Total Development Services	\$406,544.20	\$ 7,442.60	\$293,760.77	74%

Current Amount Due

Make check payable to: Kenneth J Belton

\$ 7,442.60

Approved
Kenneth Belton
10/14/25

JE
11/10/25



3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042
P: 713.953.5200
F: 713.953.5026

Invoice Questions: Billing@lja.com
Payment Questions: AR@lja.com

www.lja.com

Kenneth Belton
Your Church Partner, LLC
1705 Walden Circle
Salem, VA 24153
United States

STATEMENT OF ACCOUNT

Statement Date: 10/6/2025

Client Code: 4671

Total Outstanding: USD 7,442.60

Project: SC4671-2401 - St. James Baptist Church

Invoice Date	Invoice Number	Amount	Paid	Outstanding
6/13/2025	202523554	580.00	0.00	580.00
7/11/2025	202528245	757.60	0.00	757.60
9/19/2025	202537449	6,105.00	0.00	6,105.00

Total Outstanding

USD 7,442.60

Aging Analysis

0 - 30	31 - 60	61 - 90	91 - 120	> 120	Unapplied
6,105.00	0.00	757.60	580.00	0.00	0.00

Approved
Kenneth Belton
10/14/25



Mail Checks payable to:

LJA Engineering, Inc
DEPT. 803 P.O. BOX 4346 Houston,
TX 77210-4346

Send ACH or Wire Payments to:

Account Name:.....LJA Engineering, Inc
Name of Bank:.....Amegy Bank
ABA Routing Number:.....113011258
Account Number:.....5795329241
Swift Code:.....ZFNBUS55
Please email a remittance advice to: AR@lja.com



3600 W Sam Houston Pkwy S Phone 713.953.5200
 Suite 600 Fax 713.953.5026
 Houston, TX 77042 www.lja.com

June 13, 2025

Invoice No: 202523554

For services through 5/30/2025

Bill To:

Kenneth Belton
 Your Church Partner, LLC
 1705 Walden Circle
 Salem, VA 24153

Questions about the invoice?

Please email Billing@lja.com

Questions about the payment?

Please email AR@lja.com

Project No: SC4671-2401 St. James Baptist Church

Project Manager: Charlie Hager

Fixed Fee Phases	Contract Amount	Percent Complete	Billed To Date	Previous Billed	Current Billed
431 Site Development Construction Plans	\$32,000.00	100.00	\$32,000.00	\$32,000.00	\$0.00
462 Waters of the United States Delineation	\$4,500.00	100.00	\$4,500.00	\$4,500.00	\$0.00
463 Aquatic Resource Report	\$3,500.00	100.00	\$3,500.00	\$3,500.00	\$0.00
464 USACE Approved Jurisdictional Determination	\$5,000.00	58.00	\$2,900.00	\$2,900.00	\$0.00
465 Private Sanitary Sewer Grinder Pump & Forcemain	\$6,000.00	85.00	\$5,100.00	\$5,100.00	\$0.00
<i>Subtotals</i>	\$51,000.00		\$48,000.00	\$48,000.00	\$0.00
Total Fixed Fees					\$0.00

T&M Phase: 401A - Initial Due Diligence & Preliminary Engineering (DD & CSP)

	Current	Previous	Total	Contract
<i>BTD For Phase: 401A</i>	\$0.00	\$23,355.00	\$23,355.00	\$5,000.00

T&M Phase: 401B - Initial Due Diligence & Preliminary Engineering (Pricing)

	Current	Previous	Total	Contract
<i>BTD For Phase: 401B</i>	\$0.00	\$16,052.50	\$16,052.50	\$3,500.00

T&M Phase: 404 - Project Coordination

	Current	Previous	Total	Contract
<i>BTD For Phase: 404</i>	\$0.00	\$5,865.00	\$5,865.00	\$5,000.00

T&M Phase: 432 - Plan Processing

Professional Services	Billed Hours	Billed Rate	Current Billed
Graduate Engineer/EIT			
Vitale, Courtney	4.00	\$145.00	\$580.00

Subtotal 4.00 \$580.00

Total For Phase: 432 \$580.00

	Current	Previous	Total	Contract
BTD For Phase: 432	\$580.00	\$32,138.75	\$32,718.75	\$16,250.00

T&M Phase: 461 - Dry Utility Coordination

	Current	Previous	Total	Contract
BTD For Phase: 461	\$0.00	\$2,503.75	\$2,503.75	\$2,500.00

T&M Phase: 480 - Construction Administration

	Current	Previous	Total	Contract
BTD For Phase: 480	\$0.00	\$0.00	\$0.00	\$5,000.00

T&M Phase: Z99 - Reimbursable Expenses

	Current	Previous	Total	Contract
BTD For Phase: Z99	\$0.00	\$629.14	\$629.14	\$0.00

TOTAL AMOUNT DUE

	Current	Previous	Total	Contract
BTD for Total Project	\$580.00	\$128,544.14	\$129,124.14	\$88,250.00

\$580.00

Approved
Kenneth Belton
10/14/25

Mail checks payable to:

LJA Engineering, Inc.
DEPT. 803
P.O. BOX 4346
Houston, TX 77210-4346

Send ACH or Wire payments to:

Account Name LJA Engineering, Inc
Name of Bank Amegy Bank
ABA Routing Number 113011258
Account Number 5795329241
Swift Code ZFNBUS55

Please email a remittance advice to AR@lja.com



3600 W Sam Houston Pkwy S Phone 713.953.5200
Suite 600 Fax 713.953.5026
Houston, TX 77042 www.lja.com

July 11, 2025

Invoice No: 202528245

For services through 6/27/2025

Bill To:

Kenneth Belton
Your Church Partner, LLC
1705 Walden Circle
Salem, VA 24153

Questions about the invoice?

Please email Billing@lja.com

Questions about the payment?

Please email AR@lja.com

Project No: SC4671-2401 **St. James Baptist Church**

Project Manager: Charlie Hager

Fixed Fee Phases		Contract Amount	Percent Complete	Billed To Date	Previous Billed	Current Billed
431	Site Development Construction Plans	\$32,000.00	100.00	\$32,000.00	\$32,000.00	\$0.00
462	Waters of the United States Delineation	\$4,500.00	100.00	\$4,500.00	\$4,500.00	\$0.00
463	Aquatic Resource Report	\$3,500.00	100.00	\$3,500.00	\$3,500.00	\$0.00
464	USACE Approved Jurisdictional Determination	\$5,000.00	58.00	\$2,900.00	\$2,900.00	\$0.00
465	Private Sanitary Sewer Grinder Pump & Forcemain	\$6,000.00	85.00	\$5,100.00	\$5,100.00	\$0.00
Subtotals		\$51,000.00		\$48,000.00	\$48,000.00	\$0.00
Total Fixed Fees						\$0.00

T&M Phase: 401A - Initial Due Diligence & Preliminary Engineering (DD & CSP)

	Current	Previous	Total	Contract
BTD For Phase: 401A	\$0.00	\$23,355.00	\$23,355.00	\$5,000.00

T&M Phase: 401B - Initial Due Diligence & Preliminary Engineering (Pricing)

	Current	Previous	Total	Contract
BTD For Phase: 401B	\$0.00	\$16,052.50	\$16,052.50	\$3,500.00

T&M Phase: 404 - Project Coordination

Professional Services	Billed Hours	Billed Rate	Current Billed
Project Coordinator I			
Goodrich, Cornelius	2.00	\$120.00	\$240.00
Subtotal	2.00		\$240.00

Total For Phase: 404 \$240.00

	Current	Previous	Total	Contract
BTD For Phase: 404	\$240.00	\$5,865.00	\$6,105.00	\$5,000.00

T&M Phase: 432 - Plan Processing

Professional Services

Graduate Engineer/EIT

Amandeo, Karly

Subtotal

Billed Hours

Billed Rate

Current Billed

2.50

\$145.00

\$362.50

2.50

\$362.50

Total For Phase: 432

\$362.50

	Current	Previous	Total	Contract
BTD For Phase: 432	\$362.50	\$32,718.75	\$33,081.25	\$16,250.00

T&M Phase: 461 - Dry Utility Coordination

	Current	Previous	Total	Contract
BTD For Phase: 461	\$0.00	\$2,503.75	\$2,503.75	\$2,500.00

T&M Phase: 480 - Construction Administration

	Current	Previous	Total	Contract
BTD For Phase: 480	\$0.00	\$0.00	\$0.00	\$5,000.00

T&M Phase: Z99 - Reimbursable Expenses

Reimbursable Expenses

Outside Services

Subtotal

Current Billed

\$155.10

\$155.10

Total For Phase: Z99

\$155.10

	Current	Previous	Total	Contract
BTD For Phase: Z99	\$155.10	\$629.14	\$784.24	\$0.00

TOTAL AMOUNT DUE

\$757.60

	Current	Previous	Total	Contract
BTD for Total Project	\$757.60	\$129,124.14	\$129,881.74	\$88,250.00

Approved
Kenneth Belton
10/14/25



3600 W Sam Houston Pkwy S
Suite 600
Houston, TX 77042
P: 713.953.5200
F: 713.953.5026

Invoice Questions: Billing@lja.com
Payment Questions: AR@lja.com

www.lja.com

Attention: Kenneth Belton
Your Church Partner, LLC
1705 Walden Circle
Salem, VA 24153
United States

Invoice : 202537449
Invoice Date : 9/19/2025
Project : SC4671-2401
Project Name : St. James Baptist Church
PM Name : Charles Royer Hager V

For Professional Services Rendered Through 9/5/2025

SC4671-2401 - St. James Baptist Church

	Fee	% Complete	Billings		
			To Date	Previous	Current
431 - Site Development Construction Plans	32,000.00	100.00	32,000.00	32,000.00	0.00

					Current Billings
					6,105.00
432 - Plan Processing					
Rate Labor	6,105.00				

	Fee	% Complete	Billings		
			To Date	Previous	Current
462 - Waters of the United States Delineation	4,500.00	100.00	4,500.00	4,500.00	0.00
463 - Aquatic Resource Report	3,500.00	100.00	3,500.00	3,500.00	0.00
464 - USACE Approved Jurisdictional Determination	5,000.00	58.00	2,900.00	2,900.00	0.00
465 - Private Sanitary Sewer Grinder Pump & Forcemain	6,000.00	85.00	5,100.00	5,100.00	0.00

Current Billings 6,105.00
Amount Due This Bill 6,105.00

Approved
Kenneth Belton
10/14/25

Outstanding Receivables	Invoice Number	Date	Amount	Balance Due
	202523554	6/13/2025	580.00	580.00
	202528245	7/11/2025	757.60	757.60
				1,337.60

432 - Plan Processing			
Rate Labor			
Class / Employee	Hours	Rate	Amount
Assistant Project Manager			
Read James Walters	0.50	175.00	87.50
Graduate Engineer/EIT			
Courtney Christina Vitale	14.50	145.00	2,102.50
Karly Ann Amandeo	27.00	145.00	3,915.00
Total Graduate Engineer/EIT	41.50		6,017.50
Total Rate Labor			6,105.00
Total Bill Task: 432 - Plan Processing			6,105.00
Total Project: SC4671-2401 - St. James Baptist Church			6,105.00

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	INVOICE AMOUNT
10/16/2025	008..101625	SJBC RELOCATION AND MITIGATION GL#:10001130 - 57130	\$7,442.60
11/18/2025	018	SJBC RELOCATION AND MITIGATION GL#:10001130 - 57130	\$6,000.00

VENDOR NUMBER	VENDOR NAME	EFT NUMBER	EFT DATE	EFT AMOUNT
16332	ST JAMES BAPTIST CHURCH	42012	11/26/2025	\$13,442.60



Beaufort County Finance

Post Office Drawer 1228
Beaufort, South Carolina 29901-1228
(843) 255-2290

Vendor Number	EFT Number	EFT Date
16332	42012	11/26/2025

\$13,442.60

Pay *Thirteen Thousand Four Hundred Forty-two Dollars and 60 Cents*

To the
Order Of ST JAMES BAPTIST CHURCH
PO BOX 21883
HILTON HEAD ISLAND, SC 29925-0000

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Beaufort County Finance

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Beaufort, South Carolina 29901-1228
(843) 255-2290

ADDRESS SERVICE REQUESTED

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HILTON HEAD ISLAND, SC 29925-0000